



JOB DESCRIPTION AND PERSON SPECIFICATION SESSIONAL OUTREACH WORKER (OUTREACH)

Aim of Post	<p>The Sessional Youth Worker will work as part of a team to plan and facilitate work with young people which will be engaging, challenging, fun, safe and supportive. This post will be based out in the local community of Wallsend and surrounding areas. This post will engage young people in positive activity and build trusting relationships.</p> <p>Responsible to: Head of Facilities and Programmes</p>
Main Duties and Responsibilities	<p>The following is typical of the range of duties the Part Time Youth Worker will be expected to perform. It is not necessarily exhaustive and other duties of a similar nature and level may be required.</p> <ul style="list-style-type: none"> • Effective planning of a range of different high-quality work and activities with young people. • Engage young people in a variety of activities and engagement sessions that could include: Kicks sessions, community engagement, issue based work • Delivery of high-quality face to face work with young people using a range of engagement methods. • Encourage and support young people to take on active roles within their neighbourhoods and beyond. • Implement a range of informal research and consultation methods to highlight the actual experiences and/or needs of young people. • Identify and provide young people with appropriate information, support and signposting relating to the issues that impact on their lives. • Manage time and resources effectively. • Effective data collection, monitoring and evaluation in line with organisational and funding requirements. • Ensure safeguarding of all young people involved in NE Youth programmes. • Maintain effective relationships with key individuals within the venues where our work takes place. • Work to conditions set out by partner organisations where we deliver services. • Attend meetings and network forums as directed. • Produce written reports, updates and high-quality risk assessments. • Commit to continuing professional development to meet changing demands of the job and participate in appropriate training activities • Any other reasonable duties as identified by the organisation and appropriate to the level and grading of the post

Conditions of Service	Flexible working hours will be necessary to cover the range of duties required fully and effectively. This role will predominantly be to work Friday/ Saturday evenings and the post holder must be able and willing to work these sessions. Holiday entitlement will initially be 25 days per annum (pro rata for the hours worked), plus statutory/bank holidays.
Salary	<p>The person appointed will be placed on the appropriate range/scale depending on the level and complexity of the post and the appointed person's previous experience.</p> <p>Salary Range- £10-£15 per hour</p>

PERSON SPECIFICATION: SESSIONAL OUTREACH WORKER

Factor	Essential	Desirable	Assessment means
QUALIFICATIONS & EXPERIENCE	<ul style="list-style-type: none"> Minimum NVQ Level 2 in Youth Work, or relevant qualification 1 years post qualification experience of working in a youth and community work setting 	Level 3 qualification in a relevant subject	Certificates
SKILLS AND ABILITIES	<ul style="list-style-type: none"> Effective Team Worker Time management and the ability to meet tight deadlines and prioritise activities Ability to relate to and communicate with young people Ability to work as an individual and to plan/manage own workload Ability to manage resources effectively 	Good IT skills	Interview, application and references
KNOWLEDGE AND EXPERIENCE	<ul style="list-style-type: none"> Good working knowledge of Youth Work within the voluntary or statutory sector Experience of service or project planning and evaluation Understanding and commitment to Equal Opportunities and good practice Understanding of safeguarding and child protection issues Experience of working with vulnerable young people Experience of working with socially excluded groups and individuals 		Interview, application and references

	<ul style="list-style-type: none"> ▪ Experience of working with young people in informal settings ▪ Knowledge and understanding of issues facing young people ▪ Experience of collaborative working across agencies and professional disciplines 		
ATTRIBUTES	<ul style="list-style-type: none"> ▪ Willingness to take up relevant training ▪ Flexible and adaptable ▪ Ability to work in a fast-changing environment ▪ Open and non-judgemental ▪ Innovative and creative ▪ Friendly, outgoing and confident ▪ Able to build positive and trusting relationships with young people 		Application and Interview
MOTIVATION	<ul style="list-style-type: none"> ▪ Commitment to providing high quality services to young people ▪ Commitment to working with young people and community groups in a way which is empowering, enabling and actively enhances equality of opportunity 		Application and interview
HEALTH AND WELL BEING	<ul style="list-style-type: none"> ▪ Being in general good health and able to meet the requirements of the post e.g. taking part in physically demanding activities 		Application and Interview
SPECIAL REQUIREMENTS	<ul style="list-style-type: none"> ▪ Must be able to work regular evenings/weekends ▪ Willingness to work flexible hours ▪ Required to undertake and satisfactorily complete an enhanced DBS disclosure. 	Clean driving license Category D1	Application and Interview

If you would like an informal discussion about this role please get in touch with John Percival, Head of Facilities and Programmes. 0191 2639490.
Johnp.wallsendboysclub@gmail.com