

Risk Assessment: Wallsend Boys Club- Kirkley Park



more than football

Low	Medium	High	Very High
Continue with existing control, however monitor for changes. Implement any additional control measures required, within the timescales given in risk assessment	Requires attention to reduce the rating as well as regular ongoing monitoring. Implement any additional control measures required, within timescales given in the risk assessment	Requires immediate attention to bring the risk down to an acceptable level. Implement the control measures required, within the timescale given in the risk assessment and continue to review working practices to reduce the probability of an accident to the lowest possible level	Stop immediately- the risk is too high. Take immediate action to reduce the risk to the lowest level possible

What are the Risks/ Hazards?	Who might be harmed and how?	What are you already doing?	Risk Rating	Additional control measures required?	Resultant Risk Rating	Action by whom	Target date	Complete
Transfer of infection	Staff, volunteers, public	<ul style="list-style-type: none"> Clearly marked areas where members of the public can be. Social Distance 2m signs visible throughout Kirkley Park to reinforce people to keep their distance. Reduce the likelihood of queues and overcrowding in the match day café 	M	<ul style="list-style-type: none"> Screens to be installed in Match Day Café when we open 	L	IR		Complete

		<p>(MDC). MDC to remain CLOSED</p> <ul style="list-style-type: none"> • Visible notices emphasising social distancing rules across site. • Brief all staff and volunteers/visitors about physical distancing. • Install Plastic Perspex screen on MDC counter • Clearly marked "drop off" zones and exit for players • Install clearly marked Sanitizing stations throughout Kirkley Park • Clearly marked one-way system to prevent cross contamination • Visitors to Kirkley Park must book in advance of visit and follow all guidelines whilst on site. 						
Transfer of infection via surfaces	Staff, volunteers and Public	<ul style="list-style-type: none"> • Staff/ volunteers required to wash and sanitize their hands-on arrival at work. 	M		L	IR/ JP	Complete	Complete

		<p>Staff/ volunteers to wear face masks in enclosed areas.</p> <ul style="list-style-type: none">• Authorised visitors required to wash and sanitize their hands when on site at KP• Use of office phone, and allocate one person to answer phone for a set period of time to minimise cross-contamination. If a 2nd person needs to answer the office phone, disinfect that phone before and after use.• Computers and counter tops regularly wiped down with disinfected cloth.• Clubhouse, office and kitchen areas cleaned by Groundsmen once a week.• All machinery and equipment to be wiped and cleaned after use• 3G fence to be sanitized each morning						
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Transfer of Infection via toilets and changing facilities	Staff, volunteers and public	<ul style="list-style-type: none"> • Changing room facilities open- social distancing must be adhered to. Maximum of 6 players/ officials at one time. No showering available • All public toilets open. Toilets to be cleaned on a regular basis. Cleaning rota set up and visible. Sanitizing stations installed in public toilets • All toilets and changing rooms to be "fogged" at the end of each day 	L	N/A	L	N/A	N/A	N/A
Re-opening of Kirkley Park for Activity	Staff, volunteers and public	<ul style="list-style-type: none"> • One-way system in place for all parents/ players to access 3G and grass pitches • Parents/ carers to spectate training/ matches from the fence surrounding 3G. Only authorised coaches/ officials permitted to enter the 3G pitch. • Face Coverings to be worn whilst on Site- All must wear aged above 12 • One parent per player to attend training and games 	L	N/A	L	N/A	N/A	N/A

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| | | <ul style="list-style-type: none"> • NHS QR Code Visible across site for all visitors to "Check-In" • Sanitizing stations installed as entering 3G/ grass pitch- all coaches, players and parents MUST sanitize their hands before entering 3G and on exiting Kirkley Park • Equipment to be clean after use • Players reminded not to touch cones/ markers with their hands • Volunteers and players to reinforce 2m social distancing • Induction evenings hosted for all volunteers- NO volunteer can participate in any activity unless they have attended induction session • Demo/ trial runs for all players/ parents to take place before full roll out • Covid-19 Coach guidelines to be issued to all coaches • Covid-19 Parent/carer guidelines issued to all registered players • Kirkley Park Site plan circulated to all parents/ carers highlighting one-way | | | | | |
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		system and "spectating" areas						
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Notes:

- First aid kits and ice packs available on site. All Lead coaches have their own First Aid kit
- Defibrillator available on site and located within Football Office, outside of 3G entrance.
- All staff and volunteers who access Kirkley Park are DBS checked and follow the Clubs policy and procedures around the renewal of DBS checks
- CCTV operating internally/ externally across the Kirkley Park site- Remote access to mobile phone given to key personnel

Date:	Assessed by:	Location:	Review:
Nov 2020	John Percival and Ian Riley	Kirkley Park	Ongoing in line with Government Guidelines and FA Guidelines